



## DECISION PAPER

<b>DECISION: 2019/38</b>	<b>DATE: 17<sup>TH</sup> DECEMBER 2019</b>
<b>DBS CHECKS FOR COMMUNITY ORGANISATIONS IN LANCASHIRE</b>	
<b>REPORT BY: STEVE FREEMAN, CHIEF FINANCE OFFICER</b>	

### Executive Summary

This report seeks the approval of the Police and Crime Commissioner to award a contract to Burnley, Pendle and Rossendale Council for Voluntary Service for the provision of DBS checks to community organisations in Lancashire.

### Recommendation

- 1) It is recommended that the Police and Crime Commissioner award a contract from 1 January 2020 to 31 March 2021, for the provision of scheme to provide DBS checks to community organisations in Lancashire in the amount of £20,000

Signature

Police and Crime Commissioner

Date:

17<sup>th</sup> December 2019

## **PART II**

### **1. Background and Advice**

- 1.1. In conjunction with the Our Lancashire service the Commissioner has agreed to create a scheme that will provide DBS checks to members of organisations that join the Our Lancashire website.
- 1.2. The Our Lancashire team will provide vouchers to community groups that sign up to the Our Lancashire website to be redeemed for a DBS check and an invitation to quote to provide these checks was advertised on the PCC website.
- 1.3. Only one organisation has submitted a bid to provide this service, Burnley, Pendle and Rossendale Council for Voluntary Service, and the Commissioner is recommended to award the contract to this organisation.

### **2. Links to the Police and Crime Plan**

This project contributes to the delivery of Safe and Confident communities in Lancashire.

### **3. Consultations**

N/A.

### **4. Implications**

#### **Legal**

- 4.1. The service provided will comply with the statutory regulations associated with the provision of DBS checks.

#### **Financial**

- 5.3 The service will cost £20,000 for a maximum of 1,000 DBS checks and will run to 31 March 2021. Any additional checks above 1,000 will cost £20 per check.
- 5.4 The cost of this service will be contained within the Commissioner's revenue budget for 2019/20 and 2020/21.

#### **Equality Impact Assessment**

- 5.5 N/A.

#### **Data Protection Impact Assessment**

- 5.6 Data protection regulations will be adhered to by the service provider.

#### **Risk Management**

- 5.7 N/A.

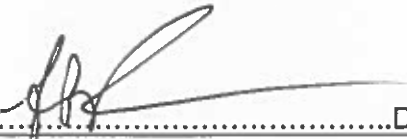
**6 Background Paper**

None.

**7 Public access to information**

**Chief Executive Officer (Monitoring Officer)**

I have been informed about the proposal and confirm that financial, legal and equalities advice has been taken into account in the preparation of this report. I am satisfied that this is an appropriate request to be submitted to the Police and Crime Commissioner for Lancashire.

Signature..........Date.....17.12.19.....

