

ACCOUNTABILITY BOARD

Meeting to be held on 23 May 2023

Lancashire Police Museum - Constitution

Contact for further information: Angela Harrison, 01772 533587, Office of the Police and Crime Commissioner.

EXECUTIVE SUMMARY

This report seeks approval from the Police and Crime Commissioner (PCC) and the Chief Constable of the Constitution of the Lancashire Police Museum.

RECOMMENDATION

That the PCC and the Chief Constable are recommended to approve the Constitution as attached at Appendix 1 of the report.

1. Background

- 1.1 Lancashire Police Museum (the Museum) opened in June 2022 and is located in part of the historic Lancaster Castle. The Museum is housed in the castle's atmospheric former prison 'A' wing with 16 individual galleries, each contained in their own prison cell.
- 1.2 The Museum is a partnership between Lancashire Constabulary, the Police and Crime Commissioner for Lancashire and the Duchy of Lancaster.
- 1.3 The Museum has a Governance Board with an approved Terms of Reference and is now meeting regularly.
- 1.4 Whilst only open 2 days a week currently, it is recognised that it is beneficial to seek accreditation status for the Museum.
- 1.5 The national accreditation scheme is run by the Arts Council. Accreditation is intended to give the public confidence that the Museum is doing the right things to manage our collections properly engaging with visitors and making sure we are governed appropriately. Accreditation covers all sizes of museum from the smallest volunteer run museums to national museums. At present around 1700 museums are accredited.
- 1.6 In the future, accreditation of the Museum can help us potentially attract financial support from external sources; demonstrate our fitness to receive sponsorship and donations; raise stakeholder assurance and help us improve our planning skills.
- 1.7 To build on our accreditation preparation, we now need a museum constitution. The Constitution is the set of principles and rules by which the Museum will run, and it is attached at Appendix 1.

1.8 In drafting the proposed constitution, we have followed the national guidance and we have also had sight of the West Midlands Police Museum Constitution and they are working towards becoming accredited.

2. Update

2.1 The Museum is coming up to its 12 months anniversary and has had a very good year. It is expected that it will reach 16,000 visitors' numbers. School visits have been averaging 3 a month with a very good Easter period. A full 12 months look back will be provided in the forthcoming Annual Report which will be with the Accountability Board at their July meeting.

Links to the Police and Crime Plan

None

1. Implications

a. Legal

The Terms of Reference for the Governance Board will support good governance of the Museum. Legal Service in Constabulary have reviewed the attached constitution and found no issues.

b. Financial

There are no financial implications for this decision.

c. Equality considerations

There are no direct Equality implications in the making of this decision.

d. Data Protection Impact Assessment

There are no direct Data protection implications in the making of this decision.

2. Risk Management

None

3. Background Papers

Report to the Accountability Report -Terms of Reference for the Governance Board 16th of November 2022

Public access to information

Information in this form is subject to the Freedom of Information Act 2000 and other legislation.

Part 1 of this form will be made available on the PCC website within 3 working days of approval. Any facts/advice/recommendations that should not be made

available on request should not be included in Part 1 but instead on the separate Part 2 form.