



## DECISION PAPER

<b>DECISION: 42/2023</b>	<b>DATE: 29 FEBRUARY 2024</b>
<b>COLLABORATION AGREEMENT PURSUANT TO SECTION 22A OF THE POLICE ACT 1996 (AS AMENDED) RELATING TO: NORTH WEST CHRONICLE COLLABORATION</b>	
<b>REPORT BY: IAN DICKINSON, HEAD OF GOVERNANCE AND ACCOUNTABILITY</b>	

### **Executive Summary**

The purpose of the report is to provide authorisation to enter into a Section 22A Collaboration Agreement for the Northwest Chronicle Collaboration, the purpose of which is, to provide centralised expert support for all the Parties Chronicle modules.

### **Recommendation**

The Police and Crime Commissioner is recommended to authorise the entering into of the above S.22A agreement, for North West Chronicle Collaboration the purpose of which is to provide centralised expert support for all the Parties Chronicle modules.

## **PART II**

### **1. Background and Advice**

**1.1.** The Agreement is required to reflect the Collaboration which has taken place since August 2012 in respect of North West Chronicle, but which has to date not been the subject of a formal written section 22A of the Police Act 1996 Collaboration Agreement.

**1.2.** Chronicle is used to record and manage information for both operations and training within policing. It records all issues and returns of police firearms and ammunition. It is also used to provide information to the National Police Coordination Centre (NPoCC).

**1.3.** The aims of the Collaboration are to:

- To provide a centralised expert support for all the Parties Chronicle modules; ensuring the Chronicle system runs smoothly through negotiation with all the Parties; manage Chronicle projects; manage all system changes; meet the national and local data requirements; all role profiles and governance maintaining credibility for outside agencies and ensure interoperability across the North West Chronicle Collaboration.
  
- to continue to seek opportunities to improve the efficiency and effectiveness of one or more of the Policing Bodies or police forces in respect of the provision of the Chronicle modules including the provision of accurate, timely and necessary training and operational records across all areas of Police business managed within Chronicle; and
  
- anything which could be considered incidental or ancillary to any of the aforementioned aims.

### **2. Links to the Police and Crime Plan**

**2.1.** This decision will contribute to priorities of the Police and Crime Plan by way of public safety and reassurance.

### **3. Consultation**

**N/A**

## **4. Implications**

### **a. Risks**

There is a potential risk in the event of redundancies of any staff that provide support to the North West Chronicle Collaboration (including any member of the Centrally Funded Team), the relevant employing Party will follow its own redundancy procedure in respect of the police staff in its employ, if any. The cost of any redundancies of staff who are members of the Centrally Funded Team shall initially be paid by the employing Party but shall be considered a liability of the North West Chronicle Collaboration and each Party agrees to proportionately reimburse the cost of any redundancy in accordance with the Apportionment Ratio. The cost of any redundancies of staff who are not members of the Centrally Funded Team shall be paid by the employing Party and shall not be considered a liability of the North West Chronicle Collaboration (unless the Parties agree otherwise in writing).

### **b. Legal**

The S.22 Agreement has been reviewed by the Constabulary's legal team who have approved its content. The North West Chronicle Collaboration adopts the usual outline APACE approved model s22A Collaboration Agreement that is now used for most regional and national collaborations.

The Effective Date of the Agreement is 1 April 2023.

Should Lancashire Constabulary wish to withdraw from the North West Chronicle Collaboration Agreement, the PCC would also have to withdraw, and not less than twelve months' written notice to expire on 31st March in the relevant financial year would need to be given to the Management Board and to the Chief Officers and the Policing Bodies of the other Police Services.

### **c. Financial**

The total amount of the Budget for the North West Chronicle Collaboration for 2023/24 is £281,625 and covers all staffing and running costs of the North West Chronicle Collaboration.

Each Party has to make a financial contribution to the North West Chronicle Collaboration in accordance with the Apportionment Ratio. The Apportionment Ratio requires a financial contribution of 17.22 % from Lancashire Constabulary. Lancashire's share of the Budget Contribution for year 2023/24 is £48,496, for year 2024/2025 is £47,367 and for year 2025/2026 is £49,133. The above contributions may be subject to revision based on actual costs and all significant changes will be subject to appropriate approval by the Management Board. If a participating Policing Body secures any External Funding on behalf of the North West Chronicle Collaboration, that Party has to pay such funds to the Lead Policing Body to be held for the account of the North West Chronicle Collaboration (unless the Parties unanimously agree otherwise in writing) and the funding shall be used in accordance with the Collaboration Agreement and the Funding Conditions. One of the general

principles of this Agreement is that each Party is to share fairly the benefits, risks and liabilities of the collaboration. Consequently, although the Lead Policing Body and Lead Chief Officer (Cumbria) are leading the delivery of the collaboration, any costs, expenses or other liabilities incurred by them in relation to the North West Chronicle Collaboration should rest with the Parties and should be shared between the Policing Bodies in accordance with the Funding Principles.

## **Equality considerations**

### **5. Background papers**

### **6. Public access to papers**

Information in this form is subject to the Freedom of Information Act 2000 and other legislation.

Part 1 of this form will be made available on the PCC website within 3 working days of approval. Any facts/advice/recommendations that should not be made available on request should not be included in Part 1 but instead on the separate Part 2 form.

